

Dear Residents:

This notice is to advise you of suspected criminal activity in the community. Management has received notice of a _____ and the local authorities are currently investigating the incident thoroughly. Residents with information or questions regarding the incident are encouraged to contact the _____ Police Department at _____.

As a community, it is in everyone's best interest to remain smart, alert and proactive at all times. It is recommended that you become acquainted with your neighbors, and stay alert to any suspicious activity. When walking within the community, it is suggested that you be accompanied by at least one other person with whom you are familiar, and remain aware of your surroundings at all times. It is recommended that you keep your apartment home and car doors locked at all times, and be sure all windows are securely closed and locked. Always look through the peephole before you unlock and open your door. It is recommended that you do not open your door for strangers and remember that all maintenance associates wear uniforms.

Please note that a courtesy patrol officer is available on the property. **The courtesy patrol officer is not the police and cannot ensure your safety or security.** However, the courtesy patrol officer will provide assistance if possible. The telephone number for the courtesy patrol is _____.

If a crime is suspected, occurring, or needs to be reported, **PLEASE DIAL 911 TO CONTACT LOCAL LAW ENFORCEMENT IMMEDIATELY.** After first calling the police, please report **all** incidents to the Management Office or appropriate onsite personnel.

This notice is intended to provide beneficial information allowing you to make appropriate decisions regarding your personal safety. As you can appreciate, crime occurs everywhere and no one can ensure your safety or the safety of your belongings. It is advisable that you maintain insurance coverage for yourself, your vehicle, and your other personal belongings. Please remember that your security is your responsibility and that of the local law enforcement agencies.

Very Truly Yours,